

**POSITION: Social Worker II**  
**DEPARTMENT: Department of Social Services**  
**Grade: 28**  
**Starting Salary: \$42,460.08**  
**Posted: May 10, 2024**  
**Closing Date: May 24, 2024**



### **GENERAL DEFINITION OF WORK**

**Adoption:** This worker is responsible for completing in-depth home studies for families that are interested in adopting a child. This worker completes home studies for a variety of types of adoption, including but not limited to: Independent, International, Relative, and Agency adoptions. Duties also include completing adoption reports as ordered by the Clerk of Court, and maintaining case management duties on children receiving Adoption Assistance payments. This worker is responsible for determining a child's eligibility for Adoption Assistance and presenting these cases to the Adoption Committee. This worker is responsible for completing child profiles along with Foster Care Social Worker which are used to recruit families. This includes completion of all requirements of NC KIDS.

**Foster Care Licensure:** This Social Worker is responsible for the recruitment, assessment, training, licensing and supervision of Macon County's Family Foster Homes. This worker works closely with families who are interested in providing a temporary home for children who have been removed from their own home due to issues of neglect, abuse, and/or dependency, and are in the custody of our department. This worker plans and coordinates on-going recruitment efforts to provide a sufficient amount of homes within the county to meet the growing need of our Foster Care program. The licensure process includes, but is not limited to, completing an in-depth assessment of the home and family situation, background checks, and structural inspections of the home. This Social Worker has a lead role in facilitating MAPP training for all new Foster and Adoptive parents. (MAPP is an in-depth, 30-hour curriculum required by NC State DHHS.) This position is responsible for coordinating placement resources and assisting other Social Workers with locating appropriate placements for children who are in the custody of our Department. This social worker will also provide support to non-licensed relative placements.

**Completion of Home Studies:** This Social Worker is responsible for the completion of Home Studies as court-ordered or required through the ICPC (Inter-state Compact on the Placement of Children) process, as well as inter-county requests, or kinship care assessments. This worker is also responsible for the monitoring of these cases as needed or required.

### **Qualification Requirements**

***To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.***

### **Essential Functions**

Case Management, Information and Referral/Community Liason, Counseling/Therapy/Treatment/Crisis Intervention, /Consultation/Other Assigned Duties

## **Knowledge, Skills and Abilities**

- Considerable knowledge of social work principles, techniques, and practices and their application to individual casework group work and community problems.
- Knowledge of the psychosocial, socioeconomic and behavioral problems and their treatment.
- Knowledge of governmental and private organizations and community resources.
- Knowledge of laws, regulations and policies which govern the program.
- General knowledge of medical terminology, disease processes and their treatment is required in certain programs or settings.
- Skill in establishing rapport with a client and applying techniques of assessing psychosocial, behavioral, and psychological aspects of client's problem.
- Ability to establish and maintain effective working relationships with administrative superior's members of case load and their families, and with civics medical, social and religious organizations.
- Ability to train or instruct lower-level social workers, students, or interns.
- Ability to express ideas clearly and concisely and to plan and execute work.

## **Minimum Training and Experience**

Bachelor's degree in social work from an appropriately accredited institution; bachelor's degree in a human services field from an appropriately accredited institution and one year of directly related experience; bachelor's degree from an appropriately accredited institution and two years directly related experience; or an equivalent combination of education and experience. One year of work experience can be credited for completion of the social work collaborative.

## **SPECIAL REQUIREMENTS**

- A valid driver's license
- Transcript of the highest degree obtained required

### **HOW TO APPLY:**

Applicants must register online or in person with NCWorks. A State application (PD-107) is required and may be obtained at and submitted to the

NC Works Career Center  
23 Macon Avenue  
Franklin, N.C.

### ***Mail to:***

5 West Main Street  
Franklin, NC 28734

And must be submitted on or before the closing date. **Online applications are not available.** Please include 3 references with contact information and a valid email address for all correspondence from the employer to the applicant. Resumes will not be considered.

**AN EQUAL OPPORTUNITY EMPLOYER/ADA EMPLOYER**  
**All prospective employees are subject to a criminal background check**